

# MISSOURI YMCA YOUTH IN GOVERNMENT 2013-2014 ADULT PARTICIPATION AGREEMENT

## CODE OF CONDUCT

1. I agree that as an advisor in Missouri YMCA Youth In Government (MOYIG), I am expected to conduct myself in a manner that reflects well upon myself, my delegation, and the YMCA. This Code of Conduct supersedes all previous Codes of Conduct. I will sign it and follow all of the contents of this Code of Conduct.
2. I agree that this Code of Conduct applies to all of my activities in MOYIG, including, but not limited to, the State Convention, Conference on National Affairs, all training events, meetings and all other activities relating to or conducted with regard to MOYIG.
3. I will attend all required meetings and events and be responsible for the rules set by my school, my delegation, and the MOYIG Board of Advisors.
4. I agree that at all MOYIG functions, as an advisor, I will:
  - a. Show respect to myself, to other students and advisors, as well as visitors, tour groups and sponsors of MOYIG and will conduct myself in an appropriate and professional manner during all activities and functions.
  - b. Conduct myself in a responsible manner, regarding all housekeeping rules. In this regard, I will always leave all environments I am in contact with in a better condition than when I arrived. I will collect and dispose of all litter, papers and refuse that are created by me or other participants of MOYIG.
  - c. Not use or possess any weapons, tobacco products, alcoholic beverages, or illegal drugs or substances at any time.
  - d. Show respect to all facilities and materials owned by or loaned to MOYIG.
5. I understand that in order to ensure the safety of all participants, MOYIG reserves the right to conduct searches of baggage, rooms, and persons to include the use of breathalyzers in accordance with its policies. In addition, local law enforcement agencies may be contacted and the advisor turned over to them as appropriate.

## DRESS CODE

6. I agree that, as an advisor, I will conform to the following dress code when attending MOYIG functions unless given specific instructions by the State Director that casual dress is approved.
7. I recognize that the dress code, which follows, is intended to convey a professional appearance and encourage a more professional attitude by me as a participant.
  - a. Men must wear a suit, shirt and tie, or dress slacks, shirt, tie and a sports coat. Dress shoes and socks are also required. No denim or leather clothing, letter sweaters or jackets, shorts, or hats may be worn.
  - b. Women must wear a suit, dress, or a blouse and blazer with a shirt or dress slacks. Dress shoes are also required. No denim or leather clothing, letter sweaters or jackets, shorts, or hats may be worn. Skirts and dresses should have a hem no higher than 3" above the knee.
  - c. All participants must wear MOYIG name tags on the outside of their clothing at all times during MOYIG functions, including at the hotel at any time. Name tags must not be altered in any way. Nametag switching and sharing is strictly prohibited.

### **ADULT-STUDENT INTERACTION**

8. I agree that, as an advisor, I will not be alone with a student or group of students in any room with the door closed, regardless of the sex of the student(s). I agree that if I am alone in a room with a student or group of students, I will leave the door completely open and unobstructed. If entering the room of students of an opposite sex, I will have another advisor accompany me that is of the same sex as the students.

### **PROPERTY**

9. I agree that I will be responsible for any damage or loss of property in my hotel room, whether it is my property, the property of the hotel, the property of another resident of my room or any other individual.
10. I further agree that I shall be solely responsible for the damage or loss of any property that I bring to any MOYIG sponsored activity.
11. I agree that I will protect the same, or insure it adequately, so that if loss or damage does occur, that I may be adequately compensated.
12. I agree that I shall not hold responsible MOYIG, the Board of Advisors, the individual members of the Board of Advisors, the YMCA Staff, my school, the professionals from my school, nor any other individual for any loss or damage to any personal property which I may bring to any MOYIG sponsored activity. I understand that there may be an informal storage location provided by MOYIG, but that informal storage location may not be secured or monitored and that the property that I leave there may be subject to damage, theft, or other destruction. I further state that if I choose to use this storage location, neither the hotel nor MOYIG will be responsible for any damage or loss of those items. Each individual delegation shall be responsible to provide secured storage for students' property as they deem fit and appropriate.

### **MEDIA RELEASE**

13. I give consent to be photographed, videotaped, or to appear in newspaper articles or other news media which may be featuring MOYIG programs.

### **DISCIPLINE**

14. I agree that I shall be bound by any decision of the Disciplinary Committee and consent to any decision issued by the Disciplinary Committee, including being required to return home.
15. I waive any due process rights that I may have relating to MOYIG.
16. Further, I understand and agree that, as an advisor, the penalty for violating this Participation Agreement or any additional rules established by advisors, my local delegation, and/or the MOYIG Board of Advisors will result in consequences determined by the Disciplinary Committee and the State Director. Any violation may result in my immediate dismissal from the MOYIG program and notification of my school or local YMCA. I am solely responsible for all expenses and arrangements relating to any disciplinary action taken regarding my behavior. I understand that my dismissal will result in the forfeiture of any fees paid on my behalf and my future participation in MOYIG.

**Adults must sign the Adult Participation Agreement Signature Page in order to participate in MOYIG.**